

#  BHILAI STEEL PLANT

**Vendor Details Form**

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| **Field Description**  | **Required Data**  |
| **Contact Details for Vendor Code :**  |
| Vendor Code with SAIL (if available)  |   |
| Vendor Name #  |   |
| Address : # (Ref Note 1)  |     |
| City **#**  |   |
| PIN/ZIP code **#**  |   |
| District **#**  |   |
| State **#**  |   |
| Country **#**  |   |
| Landline telephone number (with STD Code)  |   |
| Contact Person Name **#**  |   |
| Contact Person Designation **#**  |   |
| Mobile No **#**  |   |
| E-mail Address **#** (for all communication)  |   |
| Website :  |   |
| **Particulars of Bank Account : (please submit cancelled cheque copy):Ref Note 2**  |
| Bank Account number **#**  |   |
| Bank Name **#**  |   |
| Branch Name / City **#**  |   |
| Bank IFSC Code **#**  |   |
| **Statutory Information :**  |
| Permanent Account Number (PAN) **#**   |   |
| GST Vendor Type **#** (Ref Note 3)  |   |
| GST Registration Number **#** (Ref Note 4)  |   |
| Type of Vendor (Ref Note 5) #  |   |
| Ownership Status (Ref Note 6)  |   |
| **Other Details :**  |
| MSME Status **#** (Ref Note 7)  |   |
| Whether owned by SC/ST/Woman(Ref Note 8)  |   |
| If Dealer : Name of OEM company (Ref Note 9)  |   |
| GEM Registration No  |   |

Fields marked with # must necessarily to be filled by Indian vendors. Form should be signed by authorized representative of company only and rubber stamp with name & designations should be clearly visible.

 Declaration: All the information furnished above is correct and true to the best of our Knowledge.

Signature Name & Designation Date Seal of company



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**Reference Notes for Vendor Details Form**

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| 1 :Address :-  | Kindly note that PIN, State and GST Number should be in line and must represent same address /State.  |
| 2: To enable E-payment as per bank account details mentioned in the form, the vendor is required to enclose the Bank Mandate Form in original duly endorsed by bank & cancelled cheque(with pre-printed Name, Account No & IFSC) and submit the hard copy of the same to following Address.  DGM (MPRD, VDC & QGA)  Room No. 512-C, 5th Floor,  Ispat Bhawan,  Bhilai Steel Plant,  Bhilai-490001 (CG) :  |
|  3 : GST Vendor Type:-  | Registered, Not Registered(Exempt), Composite Registration  |
| 4: PAN & GST :-  | Please provide PAN card & GST Certificate Copy.  |
| 5: Type of Vendor (Select one option) :-  | Manufacturer, Trader, Dealer, Other. If Manu. Type Large / Medium/ Small scale Industry  |
| 6: Ownership Status (Select one option) :-  | CPSU, SPSU, Central Government, State Government, NGO, Proprietorship, Partnership, Private Limited, Public Limited  |
| 7: M S M E Status (Select one option) :-  | Micro, Small, Medium, Other. Please Provide UDYAM REG. Cert. latest copy (After 01.07.2020) in support of MSME status.  |
| 8:Whether owned by SC/ST/ Woman :-  | Please provide documentary evidence, preferably documents of Central/State Government.  |
| 9: Dealer :-  | Attached valid dealership certificate Copy  |
| 10: Submitted scanned documents should be from original documents only and clearly visible. All required documents shall be self-attested.  |
| 11: Incomplete form or form received without required documents will be rejected without any further correspondence.  |